

< On the letter head of the institution >

The Director,
Directorate of Banking Services,
Central Bank of Bahrain,
P.O.Box No.27,
Manama,
Kingdom of Bahrain

Dated: dd/mm/yyyy

Dear Sir,

**Standing Instruction for the Funding/
Zero-ing of the RTGS Settlement Account**

1. We request that the RTGS Settlement Account, opened by us with you for participation in the RTGS System, be funded at the RTGS Start of Day from our Clearing Account number, maintained with the Directorate of Banking Services, with a fixed amount of BHD..... only/% of the available balance in the Clearing Account/ full available balance in the Clearing Account.
2. We further request that the afore-said RTGS Settlement Account be zeroed (i.e. all available balances to be transferred to our above-mentioned Clearing Account) before the End of Day of the RTGS System.

Signature of authorized signatory(ies)
for the Clearing Account with company seal

Note : This format may be used for advising the Central Bank of Bahrain for Start of Day funding and zeroing of the RTGS Settlement Account in USD also.